

ALLEGANY SOIL CONSERVATION DISTRICT MINUTES October 2025

The regular monthly meeting of the Allegany Soil Conservation District Board of Supervisors was held on Tuesday, October 14, 2025 in the ASCD garage/maintenance building located at 12407 Naves Cross Road, Cumberland, MD. Carl Robinette, Chairman, called the meeting to order at 7:59 AM.

Supervisors present were Jim Mullan, Amanda Paul, Carl Robinette, Kevin Trezise, and Steve Young. Others present were Wesley Gordon, Associate, Lee Heavner, Associate, Keith Potter, MDA Western Area Coordinator; and Adam Heavner, District Manager.

Minutes – Amanda moved to approve the minutes from the September 2025 meeting. Kevin seconded. Minutes approved as presented.

Treasurer's Report – Jim gave the September treasurer's report. Amanda moved to approve the report as given, seconded by Kevin; motion passed.

Bills – Annual Dues for NACD. Dues are based off of a level of support, typically the district sends \$775 for gold level sponsorship. Due to cuts in budgets, Steve made the motion for the district to sponsor at the silver level \$501, seconded by Amanda; motion passed. The second bill was for a donation to the Maryland FFA Foundation annual fundraising campaign. The district has been a supporter since the event has taken place and makes a yearly contribution of \$50. Amanda moved to approve the \$50 donation, seconded by Kevin; motion passed.

Permits –In September, 8 land use permits were approved generating \$745 in fees collected by the county. 2 major plans were reviewed and invoiced for the District.

District Conservationist's Report – Was unavailable this month due to shutdown of the federal government, as NRCS and FSA employees are currently furloughed.

Other Agency Report- Sarah was not able to make the board meeting this month due to a conflict, she did however want to give update that Brianna was continuing to write Nutrient Management Plans for Allegany County.

OLD BUSINESS

District's Annual Audit - Was completed by Joe Mullenax from Allegany Business Consulting, after examining all financial records and accompanying receipts, his opinion was that Allegany Soil Conservation District had been conducted fairly. With the results of the districts operation, the changes in the fund balance and cash flows for the year, it ended in conformity with generally accepted accounting principles. With the annual audit being completed this satisfies the district's obligation to MDA's requirement for end of the year funding.

MDA's Administrative Assistant Position – Was held by Mona Lee, Mona had applied for the State's Voluntary Separation Program (VSP). She was notified on September 16, 2025 that her application had been accepted and her last day would be September 30, 2025. Mona had 13 years of service, when an employee goes through VSP their pin for that position is no longer available and can not be backfilled. That position will no longer exist in the Allegany Soil Conservation District, as for her duties and roles they will be absorbed by other staff. The board then went into discussion about how in the past it was the responsibility of Extension to take the minutes for the board meeting. The board then agreed to discuss this matter further in detail when all parties are available.

December Board Meeting- Board of supervisors will meet tentatively on December 9th at 10:00 AM for the regularly schedule board meeting in the conference room at the Allegany Soil Conservation District. Following the board meeting, lunch will be held at the Country Club honoring this year's scholarship recipients along with staff appreciation.

NEW BUSINESS

Federal Government Shutdown- The Federal Government official shutdown on October 1, 2025. With the government being shut down, it has created a series of challenges for State and District staff to complete daily tasks.

MASCD Quarterly Meeting-MDA Headquarters- Board of Directors meeting will be held on October 28, 2025 at 9:00 am at 50 Harry S Truman. A draft agenda was available for supervisors to see what topics would be discussed. Carl and Adam, both plan on attending in person. Once the hybrid link is available, Adam will send it out to any supervisor's that requested it.

District's Annual Tree Sale- Amanda made the motion for District to hold its annual tree sale, Kevin seconded; motion passed. An order form will be generated for the next board meeting of what fruit trees and prices will be available for this upcoming tree sale.

Meeting Date for November's Board Meeting- Ordinarily the November's board meeting falls on the 2nd Tuesday of the month but this being a federal and state holiday, the board agreed to move the meeting to November 4, 2025 at 8:00 am.

OTHER BUSINESS

Lee reported -that on October 7th 26 students from Allegany High School and 8 students from Mountain Ridge's animal science classes attended a field trip at the Robinette Farm in Flintstone, MD. Students gained valuable hands-on experience while at the farm they vaccinated, weighed, and removed ear tags from calves. The field trip was led

by TR Robinette, Jessica and Ben Williamson, with assistance from Maryland State FFA officers Connor Clary and Lilly Rumpf.

Cooperator Agreements – None

Conservation Farm Plans – None

Cancellation of Farm Plans- None

Correspondence- Thankyou card from Mona Lee, stating her appreciation to all staff and supervisors for her time at the Allegany Soil Conservation District.

On the motion of Amanda, seconded by Jim, Carl adjourned the meeting at 9:09 a.m.

Respectfully submitted,

Adam Heavner
ASCD District Manager
10/23/2025 11:04 AM